

**Governing Board of Contemplative Outreach
Conference Call/Zoom Minutes
July 21st, 2020
1:00-2:30 pm EDT
Final**

GOVERNING BOARD MEMBERS PRESENT: Jenny Adamson, Nick Cole, Kathy Di Fede, Maru Ladrón de Guevara, Adal Henriquez, Pat Johnson, Julie Saad, and Tom Smith.

OTHER PARTICIPANTS: Mary Jane Yates, Administrator

1. Opening reflection by Pat from Curriculum of the Soul. “Kindness in another’s trouble and stand like courage in your own”.
2. Marie Howard, Coordinator of Volunteers. Marie had questions to bring to the Board. On partnering with other contemplative groups, such as CAC or WCCM, she asked for clarification on the role of the Board. More discussion is needed on this question. Marie also asked about the Board’s suggestion (for the GB) to form an ad hoc committee to contact coordinators to talk about what their needs were. Marie explained that the Chapter Support Service Team is already doing that. She suggested that a Board member could join on the Chapter Support Service team calls rather than forming their own committee in order to have the information on how the Chapters are doing. Mary Jane suggested that Marie could set up and coordinate the Chapter Support teams meeting with Chapters and include board members.
3. The GB members asked Marie to let the service teams know we would like to be invited to service team calls. The invitation would come through Julie, as board facilitator. Marie agreed to start the process.
4. Approval of minutes. Pat made a motion and Jenny seconded to approve the minutes of June 12th – 14th. Jenny made a motion and Pat seconded to approve the minutes of July 7th. All agreed and the minutes were approved.
5. Gift Committee report from Julie: Some ideas surfaced that need to be passed on to the board and staff. 1. Have some sort of oral history of Fr. Thomas compiled, potentially to be put into a book. 2. In order to not lose the history of Contemplative Outreach such as retreats, Denver Center, Conferences, etc. have someone gather this material and have postings on the website. After discussion, the GB agreed that there were probably volunteers in the network who would be interested in these projects. All agreed that a notice would be put in the e-newsletter/The Voice asking for volunteers who would like to do this.
6. Next Board Zoom call is August 4th at 12 pm EDT. Nick volunteered to do the reflection.

Respectfully submitted,
Kathy Di Fede, secretary